



Meet Evaluation

Completed by Meet Manger

Name of Event:

Date of Event:

Host Club:

Meet Manager:

Meet Referee:

Host Club Responsibilities:

1. Was there adequate/suitable time arranged for setup?
Y N Comments:
2. Did the Host Club provide meet package details to Dive Ontario 8 weeks prior to event?
Y N Comments:
3. (Provincials Only) Did the Host Club provide the specs of the pool deck layout to accommodate meet management tables, equipment and officials.
Y N Comments:
4. (Provincials Only) Did the Host Club provide enough volunteers to assist in setup and tear down?
Y N Comments:
5. Was the hospitality provided for Coaches and Officials convenient and adequate?
Y N Comments:
6. Did the Host Club provide a "trained" volunteer base for table workers, announcers and award ceremonies, and assistance to the meet manager?
Y N Comments:
7. Did the Host Club provide a key point person(s) to oversee table workers, announcers and award ceremonies?
Y N Comments:
8. Did the Host provide adequate pool time for scheduling of events and practice time?
Y N Comments:
9. Did the Host provide a clean and suitable venue for a Competition?
Y N Comments:

10. Did Dive Ontario assist the Host Club in fulfilling the volunteers required?

Y N Comments:

11. (Invitationals Only) If Dive Ontario Equipment was provided, is the Equipment Check-In / Out form completed and accompanying this Evaluation Form?

Y N Comments:

Dive Ontario Responsibilities:

1. Was the meet package posted 6 weeks prior to the competition?

Y N Comments:

2. (Provincials Only) Did Dive Ontario arrive in time for an appropriate setup of equipment?

Y N Comments:

3. (Provincials Only) Was the equipment provided in good working order?

Y N Comments:

4. Was the Schedule of Events provided to Clubs and Officials in a timely manner?

Y N Comments:

5. Did the Schedule provide enough time so that it could be adhered to?

Y N Comments:

6. Was the Event run on schedule?

Y N Comments:

7. Were there any technical difficulties?

Y N Comments:

8. Did Dive Ontario assist in any of the Host Club Responsibilities?

Y N Comments:

9. (Provincials Only) Did the Meet Manager post all results after every event?

Y N Comments:

10. (Provincials Only) Was the meet results booklet sent to Dive Ontario and DPC?

Y N Comments:

11. Did the Meet Manager follow all policies and procedures?

Y N Comments:

12. Were there any issues/incidents outside the scope of this report?

Y N Comments: :

Registration Details:

1. Total number of divers registered: _____
2. Total number male: _____
3. Total number female: _____
4. Total number of ALL events: _____
(if an athlete dove 1M, 3M & Tower this would be 3 events):
5. Total number of High Divers: _____
6. Total number of Synchro teams: _____
7. Total number of Masters divers: _____
8. ISS MMS .bak file and results booklet have been provided to the Executive Director, Host club and the VP Finance. Y_____ N_____

Comments: _____

Other Comments:

Signed: _____ Date: _____

Meet Manager