



NOMINATION PROFILE

This form is to be completed to submit your nomination for a volunteer Director position on the Board of Directors for Dive Ontario.

	NOMINEE
Name	
Address	
Phone	
Email	
Connection to Diving (if any)	
Date	
Signature	

PLEASE INCLUDE

Please attach your resume and cover letter. Your cover letter should include the following:

1. Summarize briefly the qualifications cited in your attached resume and competency/expertise matrix that are relevant to being a Director of Dive Ontario
2. Identify your particular strengths and competencies that will add value to the Board of Directors for Dive Ontario; and
3. State the reasons why you wish to serve on the Board for Dive Ontario.

Please include 2 references.

Please complete the competency / Expertise Matrix

Please complete the Attestation Form

Send completed Nomination Profile to Robyn Bate, Executive Director, Dive Ontario via email executivedirector@diveontario.com

COMPETENCY / EXPERTISE MATRIX

<p>Please circle the level of competency/expertise that you will bring to the Dive Ontario Board: 0 = minimal (0-1 years), 1 = Intermediate (2-5 years), 2 = Expert (6+ years).</p>	
1. FUNCTIONAL COMPETENCIES	
Senior executive leadership (e.g., CEO, CFO, VP)	
Organizational performance assessment	
Human resource management	
Legal	
Management and Administration	
Strategic planning	
Risk management	
Policy development	
Financial statements, budgeting	
2. BUSINESS COMPETENCIES	
Sales	
Fundraising/philanthropy/foundation	
Corporate partnerships	
Marketing and/or Communications	
Traditional media (e.g., TV, radio, print)	
Social media	
Public relations and communications	
3. DIRECTOR/BOARD EXPERTISE	
Director of publicly traded company	
Director of private company	
Director of Sports organization (e.g., professional or amateur club, provincial)	
Director of Association (e.g., not-for-profit)	
Professionally licensed as a Director (e.g., C. DIR, ICD.D)	

**Please circle the level of competency/expertise that you will bring to the Dive Ontario Board:
0 = minimal (0-1 years), 1 = Intermediate (2-5 years), 2 = Expert (6+ years).**

4. SUBJECT MATTER EXPERTISE	
Dive Ontario	
Other Provincial Diving organizations	
Diving Plongeon Canada	
Canadian sport policy	
Knowledge about Masters or Learn to Dive Programs	
Equity, diversity, and inclusion	
Government relations - federal	
Government relations - provincial	
Government relations - municipal	
5. SPORT/ATHLETIC EXPERTISE	
Athlete (diving)	
Coach	
Official	
Athlete (other than diving)	
Sport management/administration	



ATTESTATION – SCREENING DISCLOSURE FORM

Name				
	First Name	Middle Name	Last Name	
Other Names Used				
Current Permanent Address				
	Street Name	City	Province	Postal Code
Club / PSO affiliation (if applicable)		Email		
Date of Birth		Gender		

Note: Failure to disclose truthful information below may be considered an intentional omission and the loss of volunteer responsibilities or other privileges.

1. Have you been convicted of a crime? Yes No

If so, please complete the following information for each conviction. Attach additional pages as necessary.

Name or Type of Offense:

Name and jurisdiction of Court/Tribunal:

Year Convicted:

Penalty or Punishment Imposed:

Further Explanation:

2. Have you ever been disciplined or sanctioned by a sport governing body or by an independent body (e.g. private tribunal, government agency, etc.) or dismissed from a coaching or volunteer position? Yes No

If so, please complete the following information for each disciplinary action or sanction. Attach additional pages as necessary.

Name of disciplining or sanctioning body:

Date for discipline, sanction or dismissal:

Reasons for discipline, sanction or dismissal:

Penalty or Punishment Imposed:

Further Explanation:



3. Are criminal charges or any other sanctions, including those from a sport body, private tribunal or government agency, currently pending or threatened against you? Yes No

If so, please complete the following information for each pending charge or sanction. Attach additional pages as necessary.

Name of Type of offense:

Name and jurisdiction of Court/Tribunal:

Name of disciplining or sanctioning body:

Further Explanation:

PRIVACY STATEMENT

By completing and submitting this Screening Disclosure Form, I consent and authorize Dive Ontario to collect, use and disclose my personal information, including all information provided on the Attestation - Screening Disclosure Form as well as my Enhanced Police Information Check and/or Vulnerable Sector Check (when permitted by law) for the purposes of screening, implementation of the Screening Policy, administering membership services, and communicating with National Sport Organizations, Provincial/Territorial Divisions, Clubs, and other organizations involved in the governance of sport. Dive Ontario does not distribute personal information for commercial purposes.

CERTIFICATION

I hereby certify that the information contained in this Attestation - Screening Disclosure Form is accurate, correct, truthful and complete.

I further certify that I will immediately inform Dive Ontario of any changes in circumstances that would alter my original responses to this Attestation - Screening Disclosure Form. Failure to do so may result in the withdrawal of volunteer responsibilities or other privileges and/or disciplinary action.

NAME:

DATE:

SIGNATURE: